

Marcia Taylor

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Marcia

Objective

Interesting, fulfilling and worthwhile employment, contract work or business opportunity with good financial rewards.

Experience

Manager Edna Gallery, Eastsound.

May 2006 to Present

Gallery management, art sales, customer service, marketing, print making and mounting.

Business Manager Edna Inc.

September 1995 to April 2006

Book keeping and all financial and account management for a small engineering consulting business.

Program Support with UCSC extension

September 1986 to August 1991

All aspects of program design, support, customer and supplier interfacing in a dynamic university extension program.

Mother of three children and home maker

Three decades to present

All aspects of creating and maintaining a loving and nurturing environment for my family. My youngest daughter will graduate from Orcas High School in 2009.

Education

B.A. Sociology. University of California at Santa Cruz

Graduated June 1986

First in my family to attend college.

Skills

Quick Books

Business and personal communications.

Solid modern computer skills.

Book keeping.

Business, financial and personnel management.

Child development.

Vegetarian and vegan food preparation, dietary planning and meal design.

Excellent interpersonal and communication skills.

Non-profit fund raising and management.

Self directed and motivated contributor.

Stained glass artwork.

Orcas Island living.